



AGREEMENT TO ARBITRATE

1. The undersigned parties, for mutual consideration, agree to Arbitration by Juridical Solutions, PLC in relation to the following dispute or potential dispute:
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PROCEDURE FOR ARBITRATION

2. The Arbitration will be subject to the Parties' Arbitration Agreement and the Virginia Arbitration Act.
3. Unless the Parties agree otherwise, the Rules for the Arbitration will be the "Juridical Solutions, PLC Rules for Arbitration" (which are incorporated herein by reference).

PROFESSIONAL FEES

5. Unless otherwise agreed, the fees of Juridical Solutions, PLC shall be evenly divided between the parties.
6. When the date of an Arbitration hearing has been scheduled by Juridical Solutions, PLC, if this hearing is canceled by one or more of the parties, the parties and their counsel will be responsible to pay a cancellation fee equal to four (4) hours of the Arbitrator's hourly rate as set forth in paragraph 8, *infra*.

7. Juridical Solutions, PLC will appoint ----- as the Arbitrator for this Arbitration.
8. The hourly rate for the Arbitrator service will be \$_____ per hour with a minimum charge of ten (10) hours, (or at the arbitrator's discretion, which shall be communicated to the parties). This fee will be charged for preparation time, conducting the Arbitration Hearing, preparing an Award, and, if requested by the parties, time required to prepare Findings of Fact and Conclusions of Law. Travel time over one hour will be billed at 50% of the Arbitrator's hourly rate, and the parties will reimburse Juridical Solutions, PLC for any incidental costs and travel expenses. Travel expenses will not be incurred if the hearing is virtual, however, the Parties will be responsible for providing the platform and are responsible for the cost Zoom or similar virtual service.
9. If it appears to Juridical Solutions, PLC, that the Arbitration Hearing and related proceedings will exceed one day, Juridical Solutions, PLC reserves the right to require an advancement of additional fees and related costs.
10. When a party is represented by an attorney, the attorney and his or her law firm shall be responsible for paying to Juridical Solutions, PLC the amounts it bills for the services rendered under this Agreement.

NOTICES

12. Any notice required by this Agreement or the Rules of Arbitration may be made by email to Counsels' email address, by FAX to counsel, and/or by first class mail to Counsels' office address.
13. If the parties desire to have a High and Low (or Maximum – Minimum) amount agreed upon before the Arbitration, they shall execute prior to the Arbitration a contract setting forth such limits of the award but shall not disclose the existence or substance of such a contract to the Arbitrator prior to the rendering of the Arbitration Award.
14. If a dispute arises as to the interpretation of the Award rendered by the Arbitrator, the parties agree that such dispute shall be resolved by Arbitration under this Agreement.

